

PRIVACY POLICY

GIEOM Business Solutions Private Limited, a Private Limited Company incorporated under the Indian Laws (hereinafter referred to as “**We**”, “**Our**” or “**Us**”) and the terms “**You/ Your**” refer to you as a user of Our website www.gieom.com (“**Website**”) wherever the context so requires.

By accepting this Privacy Policy, You expressly consent that all Your personal information collected by Us through www.gieom.com (“**Website**”) or Service may be used and disclosed as set out in this Privacy Policy. If You do not agree please do not use or access the Website or Service. By accessing the Website and Services You agree to the collection and use of Your data by the Company in the manner provided in this Privacy Policy. We may revise this Privacy Policy from time to time. Your usage of the Website and Service shall be deemed to be Your consent to the Privacy Policy along with any amendments made thereto by the Company. If You have questions about our privacy practices, please send us an e-mail at gce@gieom.com.

This Privacy Policy is incorporated into and subject to the terms of the Terms of Service. Capitalized terms used but not defined in this Privacy Policy shall have the meaning as assigned thereto in the Terms of Service.

1. INFORMATION COLLECTED:

For using the Service, You need to open an account with us by registering yourself. For the purpose of registration, We collect and store Your personal information which is provided by You from time to time. Our primary goal in doing so is to provide You a safe, efficient, smooth and customized experience.

- **Information provided by You** - When You register for our Services, We would require Your real name, email address, date of birth and gender. We gather this information to allow Us to process Your registration. We use the said information to identify whether (a) You are a verified user; and (b) to provide suggestions based on the information provided by You.
- **Information shared by You and Your activities** - We collect the information about Your activities like Services You have searched and pages You have visited.
- **Device Information** – We collect information from or about the computers, phones, or other devices where You install or access our Services, depending on the permissions You’ve granted. We may also collect log information such as Your search queries, IP address, device information, hardware settings, browser type, browser language, date and time of Your request and URL.

We may send one or more cookies or other anonymous identifiers to Your device to collect and store information when You visit our Website.

- **Event registrations and other form submissions** - We record information that You submit when You (i) register for any event, including Webinars or seminars, (ii) subscribe to our newsletter or any other mailing list, (iii) submit a form in order to download any Service or

other materials, (iv) participate in contests or respond to surveys, or (v) submit a form to request customer support or to contact Us for any other purpose.

2. USE OF YOUR INFORMATION:

- We use Your personal information to facilitate the Services You request. You agree that We may use Your personal information to contact You and deliver information/Service that might interest You. By accepting the Terms of Service and Privacy Policy, You expressly agree to receive this information. If You do not wish to receive this communication, You can opt out of the receipt of certain communications in Your profile. You may make changes to Your online profile at any time. However, We reserve the right to send any information that We believe may affect the Service, including changes to account and password details, service interruption intimation or suspected unauthorized activity in Your account etc. We may use collected information to enable cancellation or aborting messages, provide customer support etc.
- Further, We may use the information to keep Us safe and secure by protecting it from viruses and other malicious content. We may use the information to update You regarding browsers which support our Service.
- If You choose to avail Service, We collect information about Your browsing or usage behaviour.
- In case of a paid Service, our system does not receive, store or process any credit/debit card names, numbers, expiration dates, CVV number or equivalent, to effect any payment on our Service. These details are transferred directly from Your browser to a third-party payment service provider. Hence, this Privacy Policy does not cover the protection of Your payment details, if applicable. The protection of Your payment details may be covered by any privacy policy provided by the relevant third party payment service providers.

3. WE SHARE INFORMATION WITH:

- **Internal Service Provider** - We may use third parties that We refer to as Internal Service Providers to facilitate or outsource one or more aspects of the business and Service operations that We provide to You, including all kinds of back end operations, search technology, payments, affiliate and rewards programs, co-branded credit cards, maintenance services, database management etc, ("**Internal Service Providers**") and therefore We may provide some of Your personal information directly to these Internal Service Providers. We expect that these Internal Service Providers would endeavor to use the information We provide them only to facilitate the specific operation, unless You have explicitly agreed or given Your prior permission directly to them for additional uses. In some instances, the Internal Service Provider may collect information directly from You. In these cases, You will be notified of the involvement of the Internal Service Provider, and all additional information You provide them and their additional uses will be strictly up to You. If You provide additional information to an Internal Service Provider directly, then their use of Your personal information is governed by their applicable privacy policy.

- **Employees and independent contractors:** Our employees and independent contractors have access to the information covered in Section 1 on a need to- know basis. We require all employees and independent contractors to follow this Privacy Policy for personal information that We share with them.

4. **YOUR RIGHTS IF YOU ARE IN THE EUROPEAN ECONOMIC AREA (EEA)**

You have the following rights with respect to information that We holds about You.

- **Right to access:** You have the right to access (and obtain a copy of, if required) the categories of personal information that We hold about you, including the information's source, purpose and period of processing, and the persons to whom the information is shared.
- **Right to rectification:** You have the right to update the information We hold about you or to rectify any inaccuracies. Based on the purpose for which We use your information, You can instruct us to add supplemental information about you in our database.
- **Right to erasure:** You have the right to request that We delete your personal information in certain circumstances, such as when it is no longer necessary for the purpose for which it was originally collected.
- **Right to restriction of processing:** You may also have the right to request to restrict the use of Your information in certain circumstances, such as when You have objected to our use of Your data but We need to verify whether We have overriding legitimate grounds to use it.
- **Right to data portability :** You have the right to transfer your information to a third party in a structured, commonly used and machine-readable format, in circumstances where the information is processed with your consent or by automated means.
- **Right to object:** You have the right to object to the use of Your information in certain circumstances, such as the use of Your personal information for direct marketing.
- **Right to complain:** You have the right to complain to the appropriate supervisory authority if You have any grievance against the way We collect, use or share Your information. This right may not be available to You if there is no supervisory authority dealing with data protection in Your country.

5. **RETENTION OF INFORMATION**

We retain Your personal information for as long as it is required for the purposes stated in this Privacy Policy. Sometimes, We may retain Your information for longer periods as permitted or required by law, such as to maintain suppression lists, prevent abuse, if required in connection with a legal claim or proceeding, to enforce our agreements, for tax, accounting, or to comply with other legal obligations. When We no longer have a legitimate need to process Your information, We will delete or anonymize

Your information from our active databases. We will also securely store the information and isolate it from further processing on backup discs until deletion is possible.

6. DISCLOSURES REQUIRED BY LAW

We cooperate with law enforcement and regulatory inquiries, as Well as other third parties to enforce laws, such as: intellectual property rights, fraud and other rights, to help protect You and the community from bad actors. Therefore, in response to a verified request by law enforcement or government or regulatory officials relating to a criminal investigation or alleged illegal activity, We can (and You authorize us to) disclose Your name, city, state, telephone number, email address, User ID, history, fraud complaints without a subpoena. Without limiting the above, in an effort to respect Your privacy and our ability to keep the community free from bad actors, We will not otherwise disclose Your personal information to law enforcement or government or regulatory officials without a subpoena, court order or substantially similar legal procedure, except when We believe in good faith that the disclosure of information is necessary to prevent imminent physical harm or financial loss; or report suspected illegal activity. Further, We can (and You authorize us to) disclose Your name, street address, city, state, zip code / pin code, country, phone number, email, and company name to intellectual property right's owners under confidentiality agreement, as We in our sole discretion believe necessary or appropriate in connection with an investigation of fraud, intellectual property infringement, piracy, or other unlawful activity or protection of our own rights, property or security or that of others.

7. OTHER WEB SITES AND SERVICES

We are not responsible for the practices employed by any Websites or services linked to or from our Service, including the information or content contained within them. Please note that when You use a link to go from our Service to another Website or service, our Privacy Policy does not apply to those third-party Websites or services. Your browsing and interaction on any third-party Website or service, including those that have a link on our Website, are subject to that third party's own rules and policies. In addition, You agree that We are not responsible and do not have control over any third-parties that You authorize to access Your content. If You are using a third-party Website or service and You allow them to access Your content You do so at Your own risk.

8. SECURITY OF DATA

To prevent unauthorized access, maintain data accuracy, and ensure correct use of information, We employ commercially reasonable security practices and procedures and current industry wide Internet security methods and technologies in compliance with Information Technology Act, 2000 and rules made there under.

If Your account is suspended or terminated, We reserve the right to destroy any of Your information without any notice.

9. QUESTIONS

We Welcome Your questions and comments regarding our Privacy Policy. You may contact us at gce@geom.com .

